



2016 Mock Interviews



CATHOLIC COLLEGE
WODONGA | LIFE IN JESUS

THE JOB – READ THE POSITION DESCRIPTION

- Wodonga Supermarket
- 50 people employed at the store
- Largest supermarket in Wodonga
- You will be working on the Front Register
- Coles example advertisement - <http://bit.ly/1lifhuU>



WHAT IS THE EMPLOYER LOOKING FOR?

Friendly	Outgoing
Enthusiastic	Team Worker
Reliable	Excellent communication skills
Work without supervision	Neat personal presentation
Flexible	Customer service



BEFORE THE INTERVIEW

- Research the company (information is in the position description)
- Organise your interview clothes – examples are at this link – <http://bit.ly/2dMUIJ7>
- Social media – set profiles to private
- Organise a job portfolio (resume, application letter, any achievement certificates)



PRACTICE THE 5 QUESTIONS

You will be asked the following:

- Tell me a bit about yourself
- Why are you applying for this position?
- What do you know about the Wodonga Supermarket?
- What do you think this position involves?
- What are the personal strengths you can bring to this job?



AT THE INTERVIEW

- Get changed before the interview
- Go to the Arts Centre with your PLE class
- Bring your portfolio
- Sandie or Carmel will direct you to your interview
- Shake hands with the employer and say “hi my name is _____ thank you for interviewing me today”
- Take a seat and clasp your hands in front of you if you’re worried about fidgeting



BODY LANGUAGE

- Relaxed
- Open
- Good eye contact
- Smile
- Be yourself



CLOSE OF INTERVIEW

- They will ask you if you have any questions – have at least one prepared – for example – “what are the training opportunities at the Wodonga Supermarket?”
- Shake the interviewers hand and thank them for their time

