

# CAREERS DEPARTMENT

## UNIVERSITY APPLICANTS

### Dear Year 12 families,

This document is for students planning on pursuing TAFE or university study in the future. The Careers Department has a long tradition of offering individualised support services to our students and their families and offers some of the most comprehensive university application and offers support service programs in Australia.

Working in conjunction with key staff in the College, the Careers Department strives to ensure that each student transitions smoothly through the university application process and from the College into further education, employment, and training.

We also enjoy close working relationships with TAFE and university institutes, local industry, and small business. This ensures our students are given timely access to current labour market information, new employment and training programs, changes to university programs, work experience and employment opportunities.

The Department contacts our Year 12 students in the year after they graduate and over 200 past students access careers services each year.

We are a College that cares about our graduates and our graduates often speak fondly about their time at Catholic College.

August - February 2017 will be very busy months for those who will be applying for university and TAFE courses. I encourage all families to utilise the services on offer during this time period.

Remember - careers are no longer 'chosen', and change is constant. You are on a lifelong career journey which may encompass study, training, volunteering, travel, and changing occupations.

The next step in your pathway after school is just that - a step. Your career development will grow as your interests, passions, knowledge of the world, strengths, skills, and values do.

**Sandie McKoy, Career Education and Development Leader**

## UNIVERSITY APPLICATION SUPPORT SERVICE

The Careers Department offers the following one to one and family support services for students applying for university courses:

- **Courses:** identifying suitable courses, sorting preferences, advising pathway and back up options
- **Applications:** course applications via state based Tertiary Admission Centres, Early Admission Programs, Guaranteed Entry Programs, Scholarships, Accommodation, and Special Entry Access Schemes.
- **Events:** advising Open Day dates and information sessions.
- **Contacts:** advising suitable contacts for each university
- **Cost analysis:** advising costs of courses, HEC-HELP loans, accommodation.



CATHOLIC  
COLLEGE  
WODONGA

LIFE IN JESUS



ABC  
of Applying 2018



UAC  
UNIVERSITIES  
ADMISSIONS CENTRE

# UNIVERSITY APPLICATIONS

## INTRODUCTION

In August, you will be able to start the following processes:

- Apply for courses via the relevant state-based Tertiary Admission Centre (TAC)
- Apply for Special Entry Access Schemes via the relevant TAC
- Apply for scholarships if you plan to study in 2018 (some scholarships can be deferred)
- Apply for accommodation if you plan to study in 2018 (some accommodation can be deferred)
- Apply for Early Entry programs

## KEY DATES

Through one to one and family appointments, I will work to ensure that each student is supported through the following key application periods:

### Victorian courses:

- Course applications: Monday 7 August - Thursday 28 September
- Special Entry Access Scheme: Monday 7 August - Tuesday 10 October
- Scholarships advertised through Victorian Tertiary Admission Centre: Monday 7 August - Friday 13 October
- Scholarships advertised through the university: varies based on the university
- Accommodation: varies based on the university
- Early Entry: our students are only eligible for early entry programs at La Trobe University and Australian Catholic University. Applications close 31 August for both Universities.

### NSW/ACT courses:

- Course applications: Wednesday 2 August – Friday 29 September
- Educational Access Schemes: 2 August - close date TBC
- Scholarships advertised via the Universities Admission Centre: 2 August - close date TBC
- Scholarships advertised through the university: varies based on the university
- Accommodation: varies based on the university
- Early Entry: 12 institutions run their early entry schemes via the Schools Recommendation Scheme. 2 August - Friday 29 September.
- Direct Early Entry - University of Wollongong: 1 - 25 August. Australian Catholic University - closes 31 August.

Other states have their own dates. Please use the links on the next page

The following are snippet's of feedback from some of our 2015 grads about their satisfaction with the Careers Department

“used all forms of communication which was effective in reaching lots of people”

“I found face-to-face meeting the most effective medium of communication. However, Facebook and email was also very effective”

“always going above and beyond what they are expected to do to ensure everyone is happy”

“constant stream of fantastic and relevant information”

“has always gone over and above with every student that seeks their help, even those ones who don't”

“was always engaged in conversation and I felt they genuinely cared. Always had great knowledge regarding any possible career path I confronted them with and I always walked out of a meeting feeling more confident about my future (which at times I was quite concerned about)”

“has helped, and continues to help countless students with their future, but also with the present”

“really understood me and the process to achieve my goal. I couldn't have done it without them”

“exceptional service- approachable, helpful and wonderful to talk to”

“always walked out of a meeting with better understanding and wider knowledge on pathways for me”

“couldn't have asked for a more informed, patient, organised and accomodating careers advisor”

“knowing that their knowledge and genuine interest in you as a person only makes their service invaluable”

# TO DO - STEP 1

Please do the following before having a meeting with Sandie

## Search for university courses in each state

Use the course search function to explore - course options, prerequisites, selection criteria, and subject bonus points.

- Victoria - [www.vtac.edu.au](http://www.vtac.edu.au)
- NSW/ACT - [www.uac.edu](http://www.uac.edu)
- QLD - [www.qtac.edu.au](http://www.qtac.edu.au)
- SA/NT - [www.satac.edu.au](http://www.satac.edu.au)
- Tas - [www.utas.edu.au](http://www.utas.edu.au)
- WA - [www.tisc.edu.au](http://www.tisc.edu.au)



## VTAC - Victorian courses (from 7 Aug.)

1. **Register for an account:** [www.vtac.edu.au](http://www.vtac.edu.au)  
> follow the steps to create a VTAC account > write down your account number and pin
2. **Apply for at least one course:** login to your VTAC account > click on the link to apply for courses > follow the steps and place one course into your preference list. This can be deleted later
3. **Pay your VTAC registration fee:** login to your VTAC account > click on the payment link > use a credit card or Pay Pal to pay the one off \$35 registration fee

## UAC - NSW and ACT courses (from 2 Aug.)

1. **Register for an account and apply for at least one course:** [www.uac.edu.au](http://www.uac.edu.au) > undergraduate > follow the steps to create a UAC account and apply for at least one course > print off the application summary.
2. **Pay your UAC registration fee:** on the last page of the application summary will be information on how to pay the application fee, or you can pay the fee during step 1



# TO DO - STEP 2

Once you have completed the above initial steps, please make a time to see me. I will assist you to complete the following:

- Special Entry Access Schemes
- Early Entry
- Accommodation applications
- Scholarship applications
- Completing your initial preference list